

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
OF THE SANTEE SCHOOL DISTRICT

Wednesday, December 5, 2007

Adopted Minutes

Members Present: Dr. Cynthia Avery, Chris Cate, Eid Fakhouri, Dr. Tim Glover, Gina Jackson, Rob McNelis, Jim Montague, Kai Ramer, Rick Weeks

Alternates present: Karen Fleck

Excused: Stacey LoMedico, Beth Selbe,

Unexcused: Cary Schaffner

Attendees Present: Dr. Lis Johnson, Christina Becker, Dianne El Hajj, Nancy Stasch

Special Guest: Tony Fulton

- 1) Call to Order at 6:05. Presented handouts and their placement into ICOC binders.
- 2) Established a quorum of 7 members in attendance to begin the meeting.
- 3) Reviewed Minutes of September 5, 2007. Rob McNelis motioned to approve, seconded by Jim Montague.
- 4) No public comments addressed.
- 5) Membership
 - a: Discussions on membership expectations occurred along with handout from the Bylaws. Mr. Fakhouri recommended to the committee to remove Cary Schaffner and replace him with the Alternate, Beth Selbe due to lack of attendance. Recommendation was motioned by Rob McNelis and seconded by Rick Weeks.
 - b: Other Business – Kai Ramer would like more up front background information when discussing special meeting agendas.
- 6) Progress/Newsletters
 - a: Members were directed to the presentation on the wall to view the color schemes and schematic designs of the new construction. The draft of the December newsletter was reviewed and comments from the subcommittee suggested changes to the Cajon Park picture heading.
 - b: Playground Equipment: Discussion on playground equipment accessibility and compliance were discussed. Mrs. Becker said that all the new equipment is conforming and it will be replacing some non-conforming play equipment at sites.
 - c: Signs: The committee would like to have paper copies of the signs that will be at each site at the next meeting.
 - d: Suggestions were made to update website to allow for easier navigation. Chris Cate made a recommendation for Gafcon, who does websites well. Bill Clark mentioned that updating the website would not be a Bond expenditure.

- 7) Colbi Account-Ability Reports were shared with expenditures to date, all the Board approved actions were compiled as a handout. The Board approved items will be updated to view on the Modernization website. Discussion on Quick Starts and the timelines were shared. A question about the cost of play structures was asked and Mr. Clark said they would run \$65,000 - \$75,000 per site. He mentioned how the Colbi system tracks expenditures and how helpful it will be. Mr. Clark commented on Actual and Committed Costs, what contracts were awarded, how they were selected. He spoke on the funding process and State applications. We are now working on new construction eligibility applications. Our financial budget goal is \$165 million and the scope of our projects will grow in proportion to the funding received. Comments from members were the need to know and understand the levels of priorities, progress of expenditures vs. project completion, and the ability to view actuals next to budget amounts.
- 8) Special guest, Tony Fulton of AF Consultants, was introduced to speak on performance auditing. He shared his experiences from consulting at other Districts and his work at SDSU. An annual assessment of a Bond program by a third party performance auditor is required by the bond language. Discussion on recommending to the School Board for approval of an entity sooner than later occurred. Cynthia Avery motioned to consider to retain the services of a performance auditor and to develop scope of services to be reviewed by ICOC. Seconded by Tim Glover and approved.
- 9) Comments from members include recommending that the performance auditor scope be on the January 22 Capital Improvement Workshop agenda.
- 10) **Adjourn** at 7:35 p.m. Next meeting in ERC Board Room with the School Board prior to the Capital Improvement Workshop from 6:00 to 6:30 on January 22, 2008. Next ICOC meeting scheduled on February 6, 2008, in the ERC Board Room from 6:00 to 8:00 p.m.